

**POPE SOIL & WATER CONSERVATION DISTRICT**  
**MEETING MINUTES**  
**Supervisory Board Meeting 7:00 am October 20, 2009**  
**Meeting site: USDA Service Center,**  
**1680 N. Franklin Avenue**  
**Glenwood, MN 56334**

**Supervisors:** Keith Nygaard, Gary Reents, Ralph Peterson, Randy Anderson

**Absent:** Mark Halls,

**SWCD Staff:** Kelly Erickson, Matt Fischer, Luan Johnsrud

**Craig Bower, NRCS**

**Guests:** Paul Gerde, Pope County Commissioner

1. Chairman, Keith Nygaard called the meeting to order at 7:05 am.
2. Motion by Randy Anderson second by Ralph Peterson to accept the agenda as presented. Carried.
3. Motion by Ralph Peterson second by Randy Anderson to accept the September 21, 2009 minutes as corrected. Carried.
4. Financial Report-Current Bills for August, 2009.
  - Profit & Loss year to date report
  - Treasurer Report
  - Check Register, Checking & SavingsMove county allocation into general SWCD funds and begin Allocation line item in 2010 with new allocation funds. Motion by Randy Anderson, second by Gary Reents to approve Treasurer's report as presented. Carried.  
Ralph Peterson suggested printing the annual newspaper report in 2010 to reach more people than the newsletter. Even if there is a cost, it would be worth the expense for public relations and advertising.
5. Old Business  
SWCD will host an open house from 9-2 and early tree sale Friday, November 6, 2009. Motion by Ralph Peterson, second by Randy Anderson to order 72 cups to commemorate Pope SWCD's 60<sup>th</sup> Anniversary. Carried
6. Reports-
  - Paul Gerde, County Commissioner
    - Chippewa River Watershed received FEMA money to Fix Shakopee Creek below the dam. Pope SWCD has received the same kind of funding for ditches in Pope County.
    - The commissioners held a county ditch meeting. They are considering abandoning a short 800 foot Camp Lake ditch. However, Paul had talked with one of the landowners who indicated that the ditch may control the water level of Camp Lake. Abandoning that short ditch may not be possible.
    - The county is considering applying for the BWSR septic system grant.

- Law Enforcement Center committee was presented with sketches for the new Center. The best option appears to be two floors above the east end of the Courthouse. They are also considering a small addition to the Annex and move some courthouse offices to the Annex.
- Paul indicated that the Pope SWCD presentation to the COW meeting October 13<sup>th</sup> had been well received.
- Paul had attended the annual meeting for Minnesota Rural Caucus.
- Opening the doors at the courthouse is in progress. The insurance company indicated that the steps were in poor repair and would need to be fixed before the doors should be opened.
- Pope County needs a dumping station where the sewage could be collected, treated and knifed into the ground.

- Kelly Erickson, Technician

- Kelly is working with the City of Glenwood and the Chippewa River Watershed money on a potential project.
- There are some fall rentals for equipment.
- Seven tree plans are in progress.
- WCA issues continue to be reviewed. Kelly is working with the City of Starbuck to clean out a ditch.
- Westport/Rosholt Farm has been winterized. The pipes have been drained. There is sand in some of the irrigation drain lines. Questioned how much sand the well was pumping. Observation wells have been measured for the month. The water levels are rising. TMDL sampling is completed for 2009. Irrigation Management program for 2010 was discussed.

- Matt Fischer, Farm Bill Technician

- Reviewing programs available through Pope SWCD
- Is starting to learn about WCA guidelines
- Reviewing areal photos for CRP programs
- Attended a COLA meeting October 14<sup>th</sup>. Presented information on lakeshore restoration using the Native cost share buffer program.
- Attended the Chippewa River Watershed meeting October 15<sup>th</sup> and conducted the Water Testing clinic October 15<sup>th</sup>.

- Luan Johnsrud, Office Manager

- Reviewed Accounts Receivable with Kelly and sent invoices.
- Assisted with Pope-Stevens Conservation Day at Scandi Woods Environmental Learning Center, September 24<sup>th</sup> and Junior Envirothon October 24<sup>th</sup>.
- Coordinated a Stakeholders' meeting for Pope County 8 TMDL Study. The Power Point presentation from the meeting is on Pope SWCD website.
- Pope SWCD's application for an intern through West Central Regional Sustainable Development Partnership at the U of M was accepted. Joe Dunalvy's project will be to develop an education program for the 2010 Poster contest. This position is paid though the U of M program.
- Submitted Phase II application to the National Fish and Wildlife Foundation to expand our CWMA program to Douglas, Stevens and Swift Counties. When funded, we will have \$100,000 for two years for CWMA activities.
- Attended the Farm bill public hearing in Moorhead, September 21<sup>st</sup> with members of the WLI Grassland management group to promote mid-term contract grazing.

-Presented our 2010 budget request to the Pope County Commissioners at their COW meeting October 13<sup>th</sup>.

-Attended BWSR training for grant applications.

-Sent letters to conservation partners for the State Convention Auction.

- o Craig Bower, NRCS

Chippewa River has money left for projects in Nora and Hoff townships.  
See Attached.

- o Ralph Peterson, WesMin RC & D, Glacial Ridge Trail

-Wes Min elections are coming soon. They will be electing a new Chair.

-Glacial Ridge Trail has a grant request in for 'Explore Minnesota' funds.

-October 29<sup>th</sup> there will be a bio-mass harvest at Morris.

-discussed Green Acre Changes

- o Grant Herfindahl, FSA-not present

#### 7. New Business

- o Area II meeting set for November 5<sup>th</sup>. Luan is to call Mark to see if he will be able to attend.
- o MASWCD Resolutions were reviewed. Luan is to tabulate the results and send them in.

Motion to adjourn the meeting by Randy Anderson at 10:00 a.m., second by Gary Reents. Carried